

Application for access to and/or rectification, erasure or blocking of personal data held pursuant to the U.S. Terrorist Finance Tracking Program (TFTP)

Information

Article 15 of the Agreement between the United States of America and the European Union on the Processing and Transfer of Financial Messaging Data from the European Union to the United States for the Purposes of the Terrorist Finance Tracking Program (hereafter: the TFTP Agreement) provides the ability to seek access to personal data processed under the Agreement. Article 16 provides the ability to seek rectification, erasure or blocking of personal data that are inaccurate or processed in contravention of the Agreement. Articles 15 and 16 provide that your national data protection authority will act as intermediary to the U.S. Treasury Department, which administers the TFTP.

If you wish to make a request pursuant to Article 15 and/or Article 16 of the TFTP Agreement, please fill out the attached identification form (Form A), as well as the request form(s) (Form(s) B and/or C) and waiver form (Form D). This is the information that is needed by the U.S. Treasury Department to conduct a thorough and accurate review in response to your request.

Proof of identity

Your national data protection authority needs to be satisfied that you are who you say you are. Consequently, we require you to provide evidence of your identity by supplying a photocopy of a driving licence, passport, identity card or other official identity document containing your photograph and bearing your signature. Please see Annex 2 for an overview of the official means of identification in your country.

Your national data protection authority will verify your identity based solely on the information you provide. The photocopy of your proof of identity will not be transferred to the U.S. Treasury Department, but will remain with your national data protection authority. No later than six months after the file related to your Article 15 and/or Article 16 request has been closed, this photocopy will be destroyed.²

Please note that this procedure only applies to individuals with the nationality of one of the EU Member States and those permanently residing in one of the countries of the European Union.

Procedure

In order to start your application for access, please ensure you send at least the following information in hard copy to your data protection authority (see Annex 1):

Identification Verification Form (Form A) - fully completed and signed
Article 15 Access Request Form (Form B) - fully completed and signed and/or
Article 16 Rectification, Erasure or Blocking Request Form (Form C) - fully completed and signed
Waiver form (Form D) - fully completed and signed
Photocopy of an official means of identification bearing your signature¹ (see Annex 2)

Further information regarding your request may be provided in a separate letter. Please ensure that you have clearly indicated whether you authorize the transfer of the additional information to the U.S. Treasury Department. Without explicit authorization to transfer the additional information to the U.S. Treasury Department, that information will only be retained by your national data protection authority and will not be used by the U.S. Treasury Department to help process the request.

² Should there be a reason why you are not able or willing to provide a copy of your means of identification to your national DPA, you can make an appointment to present this document in person. The necessary verifications of your identity will then be made in person at the office of your national DPA.

Upon its receipt of your application, your national DPA will forward Form D and Form(s) B and/or C to the U.S. Treasury Department. Your national DPA will keep you informed about the procedure and after a response is provided to your national DPA by the U.S. Treasury Department, your national DPA will forward the information regarding your request to you without undue delay. However, please bear in mind that the response to your access request may be very limited, given the nature of the Terrorist Finance Tracking Program.

Further information

For further information about the TFTP Agreement and requests pursuant to Article 15 and/or Article 16, please see www.treasury.gov/tftp.

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Form A. Identification Verification

1. Surname / Family name:

2. First Name(s):

3. Maiden / Other names:

4. Place of Birth:

5. Date of Birth:

6. Residential Address:

7. Telephone number*:

8. E-mail address*:

9. Type of identification document provided (please tick)

- Passport
- Driver licence
- Identity card
- Other official document (Please specify): _____

- Tick here to confirm that the document bears the photograph and signature of the person presenting it.

Signature of the Requester

Date

Signature of the National DPA

Date

** Not mandatory; this information will only be used to contact you for further information regarding your request.*

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Form B. Article 15 Access Request

1. Surname / Family name:

2. First Name(s):

3. Maiden / Other names:

4. Residential Address:

5. Bank Name(s):

6. Bank Address(es):

7. Account Number(s):

8. If applicable, describe the records being requested

Signature of the Requester

Date

Signature of the National Data Protection Authority

Date

Further information may be provided in a separate letter. If a separate letter is provided, please state explicitly if you authorize to transfer the information in that letter to the U.S. Treasury Department

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Form C. Article 16 Rectification, Erasure or Blocking Request

1. Surname / Family name:

2. First Name(s):

3. Maiden / Other names:

4. Residential Address:

5. Bank Name(s):

6. Bank Address(es):

7. Account Number(s):

8. Please provide: (a) a precise identification of the record that you believe to be inaccurate or to have been processed in contravention of the TFTP Agreement, including a description of the record, the date and any other identifying details; (b) the specific material to be amended, deleted, or blocked, if any, including a citation of the specific paragraph, sentence, and word to be amended, deleted, or blocked; (c) a statement regarding why the information is not accurate or complete, including supporting evidence; and (d) the specific material to be added, if any, and the exact place at which it is to be added, including evidence of the validity of new or additional information. If you wish to correct or add any information, you must provide specific proposed language for the desired correction or addition. Finally, indicate whether you have contacted your financial institution seeking rectification, deletion, or blocking of any information you believe to be inaccurate and, if so, how the financial institution responded.

Signature of the Requester

Date

Signature of the National DPA

Date

Further information may be provided in a separate letter. If a separate letter is provided, please state explicitly if you authorize to transfer the information in that letter to the U.S. Treasury Department

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Form D. Waiver

I,

(please fill out your full name in the box above)

hereby authorize

(please fill out the name of your national data protection authority in the box above [see Annex 1])

to make a request on my behalf to the U.S. Treasury Department pursuant to Article 15 and/or Article 16 of the Agreement between the United States of America and the European Union on the Processing and Transfer of Financial Messaging Data from the European Union to the United States for the Purposes of the Terrorist Finance Tracking Program; authorize the national Data Protection Authority identified above to disclose personal data submitted in connection with this request to the U.S. Treasury Department; and consent to the U.S. Treasury Department disclosing my personal data to the national Data Protection Authority identified above in connection with any response to the request.

Signature of the Requester

Date

Signature of the National DPA

Date

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Annex 1 - List of national data protection authorities

Austria

Österreichische Datenschutzkommission
Hohenstaufengasse 3
1010 Wien

Belgium

Commission de la protection de la vie privée
Rue de la Presse / Drukpersstraat 35
B - 1000 Brussels

Bulgaria

Комисията за защита на личните данни
Commission for Personal Data Protection
15 Acad. Ivan Evstratiev Geshov Blvd.
Sofia 1431

Cyprus

Γραφείου Επιτρόπου Προστασίας Δεδομένων Προσωπικού Χαρακτήρα
Commissioner for Personal Data Protection
1 Iasonos street,
CY - 1082 Nicosia
P.O. Box 23378, CY-1682 Nicosia

Czech Republic

Urad pro ochranu osobnich udaju
The Office for Personal Data Protection
Pplk. Sochora 27
CZ - 170 00 Prague 7

Denmark

Datatilsynet
Borgergade 28, 5
DK - 1300 Copenhagen K

Estonia

Andmekaitse Inspektsioon
Estonian Data Protection Inspectorate
Väike-Ameerika 19
10129 Tallinn

Finland

Tietosuojavaltuutetun toimisto
Office of the Data Protection Ombudsman
P.O. Box 315
FIN-00181 Helsinki

France

Commission Nationale de l'Informatique et des Libertés
8, rue Vivienne, CS 30223
F-75002 Paris, CEDEX 02

Germany

Der Bundesbeauftragte für den Datenschutz und die Informationsfreiheit
Husarenstraße 30
53117 Bonn

Greece

Αρχή Προστασίας Δεδομένων Προσωπικού Χαρακτήρα
Hellenic Data Protection Authority
Kifisias Av. 1-3, PC 11523
Ampelokipi Athens, Greece

Hungary

Nemzeti Adatvédelmi és Információszabadság Hatóság
Hungarian National Authority for Data Protection and Freedom of Information
Szilágyi Erzsébet fasor 22/C
H - 1125 Budapest

Ireland

Data Protection Commissioner
Canal House
Station Road - Portarlinton, Co. Laois
Ireland

Italy

Garante per la protezione dei dati personali
Piazza di Monte Citorio, 121
I - 00186 Roma

Latvia

Datu valsts inspekcija
Data State Inspectorate
Blaumana str. 11/13-15

LV - 1011 Riga

Lithuania

Valstybinė duomenų apsaugos inspekcija
State Data Protection Inspectorate
Juozapavičiaus str. 6 / Slucko str. 2
LT - 09310 Vilnius

Luxembourg

Commission nationale pour la protection des données
41, avenue de la Gare
L-1611 Luxembourg

Malta

Office of the Information and Data Protection Commissioner
Data Protection Commissioner
2, Airways House
High Street, Sliema SLM 1549, Malta

The Netherlands

College bescherming persoonsgegevens (CBP)
Dutch Data Protection Authority
Afdeling Internationaal
Juliana van Stolberglaan 4-10
P.O.Box 93374
NL - 2509 AJ Den Haag/The Hague

Poland

Generalny Inspektor Ochrony Danych Osobowych
The Bureau of the Inspector General for the Protection of Personal Data
ul. Stawki 2
00-193 Warsaw

Portugal

Comissão Nacional de Protecção de Dados
R. de São. Bento, 148-3º
P - 1200-821 LISBOA

Romania

Autoritatea Națională de Supraveghere a Prelucrării Datelor cu Caracter Personal
The National Supervisory Authority for Personal Data Processing
Str. Olari nr. 32

Sector 2, BUCUREȘTI

Cod poștal 024057

Romania

Slovakia

Office for Personal Data Protection of the SR
Úrad na ochranu osobných údajov Slovenskej republiky
Odborárske námestie č. 3
817 60, Bratislava
Slovak Republic

Slovenia

Informacijski Pooblaščenec
Information Commissioner
Zaloska 59SI - 1000 LJUBLJANA

Spain

Agencia Española de Protección de Datos
C/Jorge Juan, 6
E - 28001 MADRID

Sweden

Datainspektionen
Drottninggatan 29, 5th Floor
Box 8114
S - 104 20 STOCKHOLM

United Kingdom

Information Commissioner's Office
Water Lane, Wycliffe House
UK - WILMSLOW - CHESHIRE SK9 5AF

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Annex 2 - List of authorised national means of identification

Country	Means of identification
Austria	Passport / Driving Licence / National Identity Card
Belgium	Passport / Driving Licence / National Identity Card
Bulgaria	Identity Documents / Driving Licence / Residence Documents
Cyprus	Passport / National Identity Card / Alien Registration Certificate
Czech Republic	Passport / National Identity Card / Residence Card
Denmark	Passport / Driving Licence / National Identity Card
Estonia	Passport / Driving Licence / National Identity Card
Finland	Passport / National Identity Card
France	Passport / Driving Licence / National Identity Card
Germany	Passport / Driving Licence / National Identity Card
Greece	Passport / Driving Licence / National Identity Card
Hungary	Passport / Driving Licence / National Identity Card
Ireland	Passport / Driving Licence / National Identity Card
Italy	Passport / Driving Licence / National Identity Card
Latvia	Passport / Driving Licence / National Identity Card
Lithuania	Passport / Driving Licence / National Identity Card
Luxembourg	Passport / Driving Licence / National Identity Card
Malta	Passport / Driving Licence / National Identity Card
Netherlands	Passport / Driving Licence / National Identity Card
Poland	Passport / Driving Licence / National Identity Card
Portugal	Passport / National Identity Card
Romania	Passport / Driving Licence / National Identity Card
Slovakia	Passport / Driving Licence / National Identity Card / Border Pass
Slovenia	Passport / Driving Licence / National Identity Card
Spain	Passport / Driving Licence / National Identity Card
Sweden	Swedish or EU Passport / Swedish Driving Licence / Swedish National Identity Card / Swedish SIS-marked ID Card
United Kingdom	Passport / Driving Licence / Identity Card for Foreign Nationals or Biometric Residence Permit